





MINISTRY OF EDUCATION, SCIENCE, CULTURE AND SPORT OF THE UNA-SANA CANTON, BOSNIA AND HERZEGOVINA

## WORK PACKAGE 6

## STEPS application for official accreditation

ERASMUS+ project STEPS: MSc in Sustainable Food Production Systems Tirana, 18-19. March 2019.

## WP 6 OBJECTIVE IS THE ACCREDITATION OF THE STEPS PROGRAMME IN WESTERN BALKAN COUNTRIES INVOLVED IN THE PROJECT.

PARTNERS PARTICIPATING IN THIS PROCESS:

- P1 AGRICULTURAL UNIVERSITY OF TIRANA (AUT), ALBANIA
- P2 EUROPEAN UNIVERSITY OF TIRANA (UET), ALBANIA
- P3 UNIVERSITETI "HAXHI ZEKA" NË PEJË (UHZ), KOSOVO
- P4 UNIVERSUM COLLEGE (UC), KOSOVO
- P5 UNIVERSITY OF BIHAĆ (UNBI), BOSNIA AND HERZEGOVINA
- P6 UNIVERSITY OF SARAJEVO (UNSA), BOSNIA AND HERZEGOVINA

TIME LINE FOR WP6 – ACCREDITATION PROCEDURE IS PLANNED FROM SEPTEMBER 2019 TO JUNE 2020.

As it is planned in WP6 – part 6.1, partner countries HEIs will prepare and submit the application and a self-evaluation report to the national authorities in Western Balkan countries:

- AUT(P1) and UET(P2) will apply for accreditation of the steps program in Albania
- UHZ(P3) and UC(P4) will apply for accreditation of the steps program in Kosovo
- UNBI(P5) and UNSA(P6) assisted by MESCS USK(P7) will apply for accreditation in Bosnia-Herzegovina

## ACCREDITATION OF STUDY PROGRAMS IS AN OBLIGATION FOR ALL THE COUNTRIES INVOLVED IN THE CONSORTIUM.

ACCREDITATION OF STEPS WILL BE CARRIED OUT ON THE BASIS OF A PLAN PREPARED BY THE HIGHER EDUCATION

INSTITUTIONS, THE EDUCATIONAL AUTHORITY AND THE AGENCY FOR THE DEVELOPMENT OF HIGHER EDUCATION AND

QUALITY ASSURANCE.

OFFICIAL ACCREDITATION OF STUDY PROGRAMS IN WESTERN BALKAN IS STRUCTURED

ACCORDING TO A 4-STEP MODEL THAT INCLUDES:

- PREPARATION AND SUBMISSION OF APPLICATION AND SELF-EVALUATION REPORT
- REVIEW OF THE SELF-EVALUATION REPORT BY THE EDUCATIONAL THE AGENCY
- ORGANIZATION OF A VISIT OF EXTERNAL EXPERTS (COMMISSION OF EXPERTS) AND CONDUCTION OF THE EXTERNAL EVALUATION REPORT

 SUBSEQUENT ACTIVITIES CARRIED OUT BY HEIS IN COMPLIANCE TO THE RECOMMENDATIONS OF THE COMMISSION OF EXPERTS REPORT

- AS IT IS PRESENTED IN F.2 PROJECT ACTIVITIES AND METHODOLOGY, FACULTY AND ADMINISTRATIVE STAFF WILL PREPARE THE PROPER DOCUMENTATION TO APPLY FOR ACCREDITATION TO THE MINISTRIES OF EDUCATION, ACCORDING TO THE NATIONAL LEGISLATIONS.
- ACCREDITATION IS A CRITICAL MILESTONE OF THE PROJECT. UPON ITS SUCCESSFUL SUBMISSION, THE MSC PROGRAM WILL BE IMPLEMENTED.

- FOR THE OFFICIAL ACCREDITATION OF THE NEW MSC PROGRAMME, HEIS WILL FIRST OBTAIN INFORMATION ABOUT THE APPLICATION, TIME LIMITS AND PROCEDURE.
- APPLICATIONS WILL BE PREPARED AND CAREFULLY CHECKED TO ENSURE THAT FORMAL CRITERIA ARE MET.
- HEIS WILL ALSO PREPARE A SELF-EVALUATION REPORT. NATIONAL AUTHORITIES WILL DESIGNATE EXPERTS WHO WILL PERFORM THE EXTERNAL EVALUATION.
- HEIS WILL REVIEW THE PROFILES OF THE EXPERTS, ARRANGE A TWO-DAY VISIT IN THEIR OWN PREMISES AND COMMENT ON THE EXTERNAL EVALUATION REPORT.
- NATIONAL AUTHORITIES WILL THEN DECIDE ON THE APPLICATION AND HEIS WILL RECEIVE THE OFFICIAL NOTIFICATION ABOUT THE DECISION.

