



PROJECT MEETING , 10-14 SEP, UHZ, PEJA

WP8 – Quality Plan Study Visit Evaluation

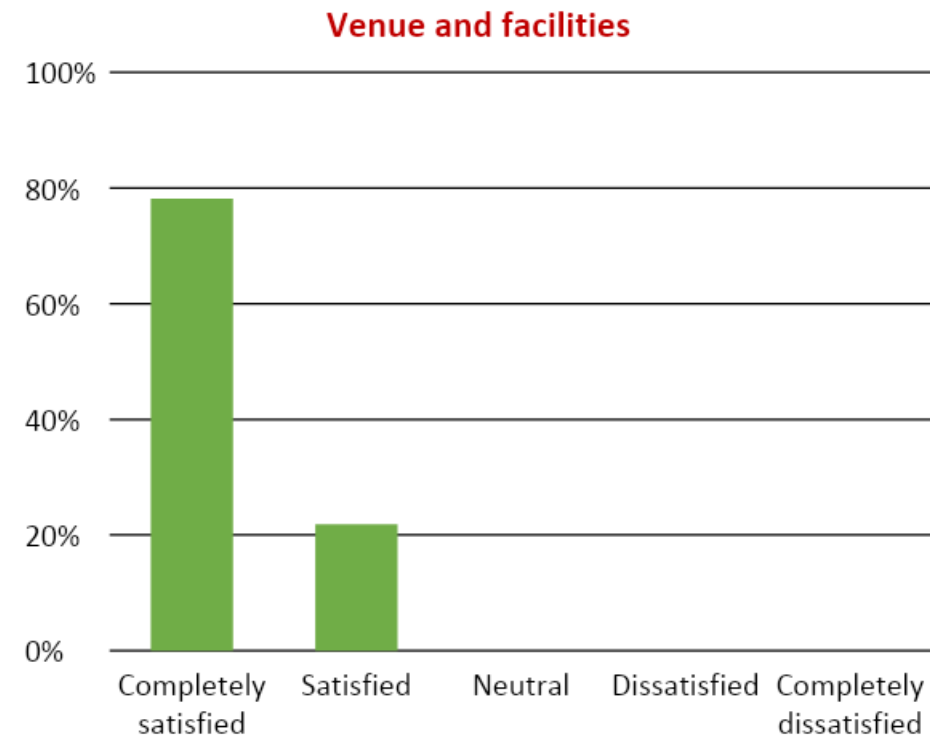
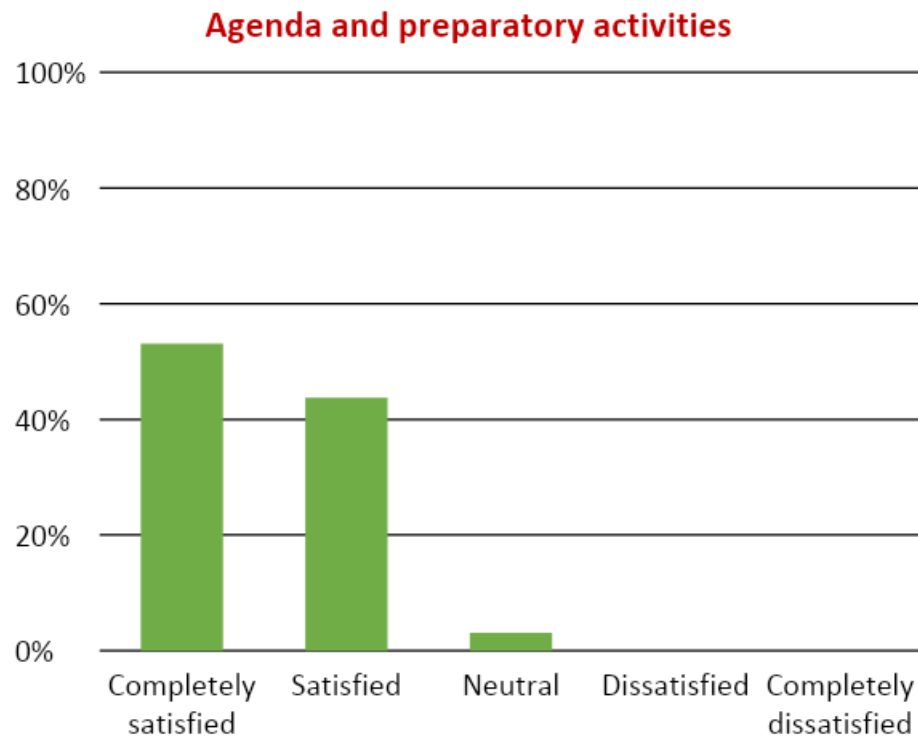
ReadLab P.C.



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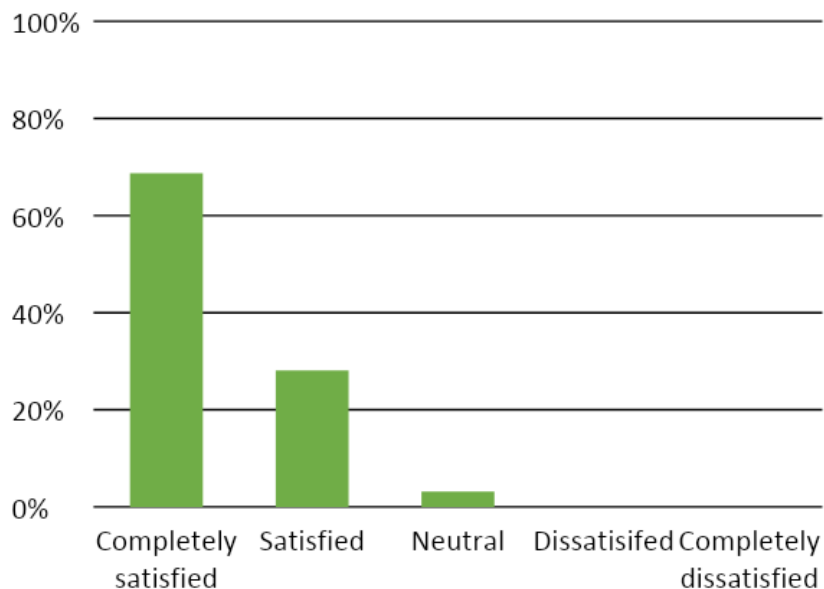
Project number: 598963-EPP-1-2018-1-AL-EPPKA2-CBHE-JP

Organizational aspects of the USAMVB study visit -1

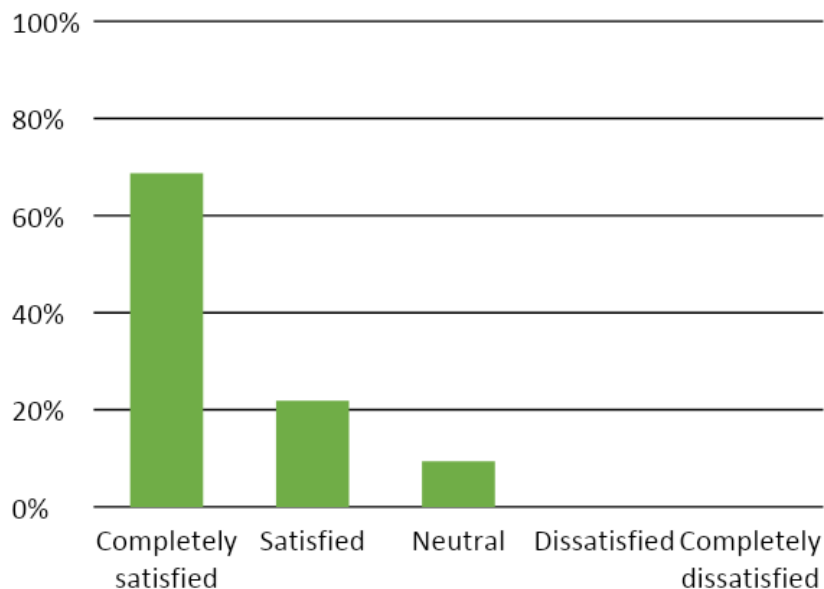


Organisational aspects of the USAMVB study visit -2

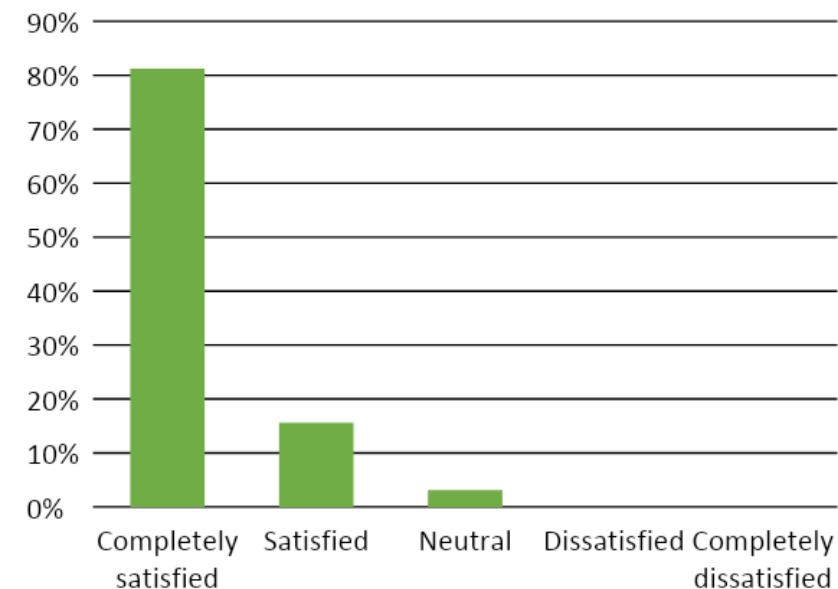
Logistics and accommodation



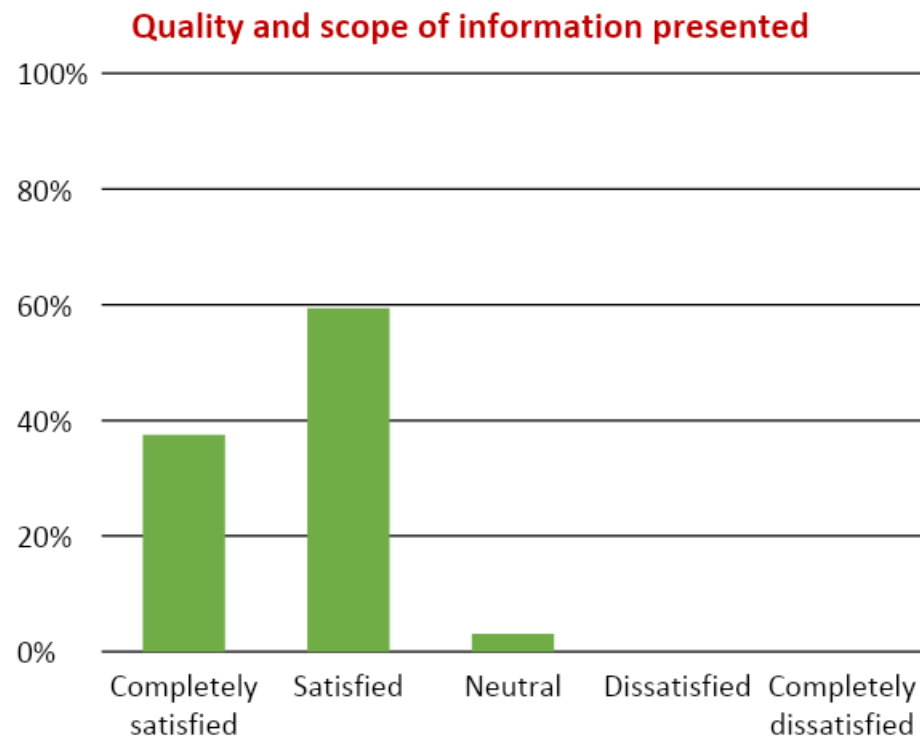
Relevance of visited places with STEPS



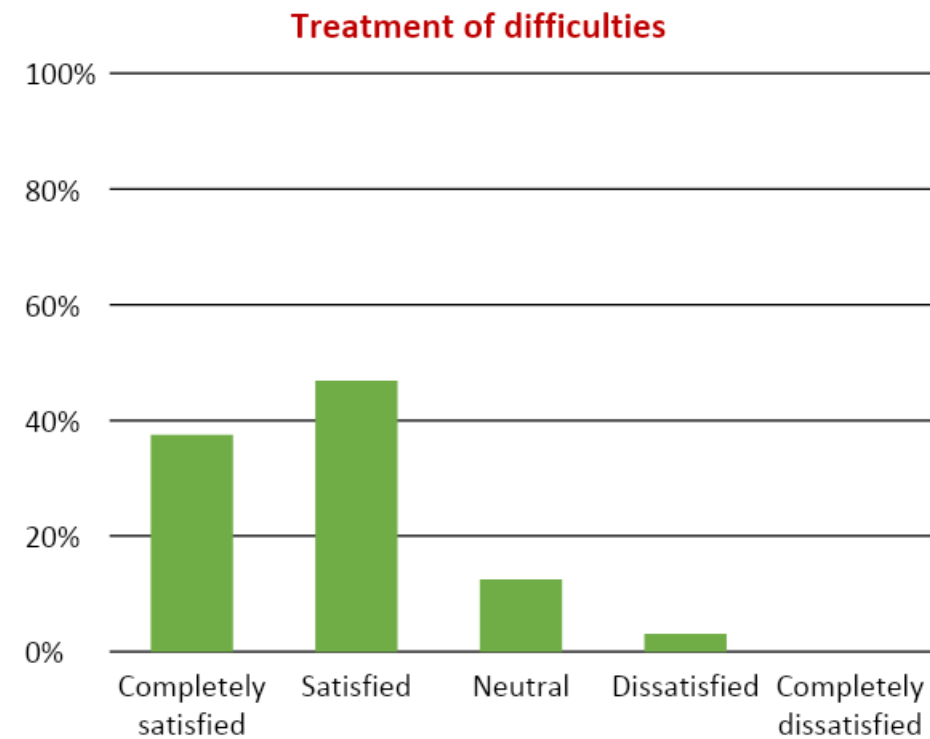
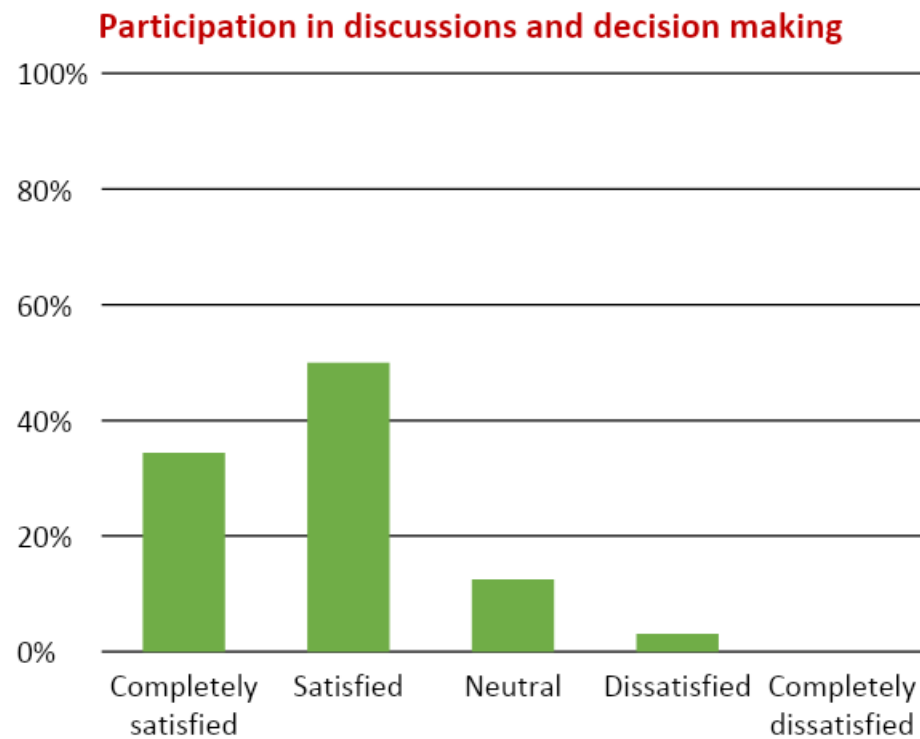
Quality of study visit tours



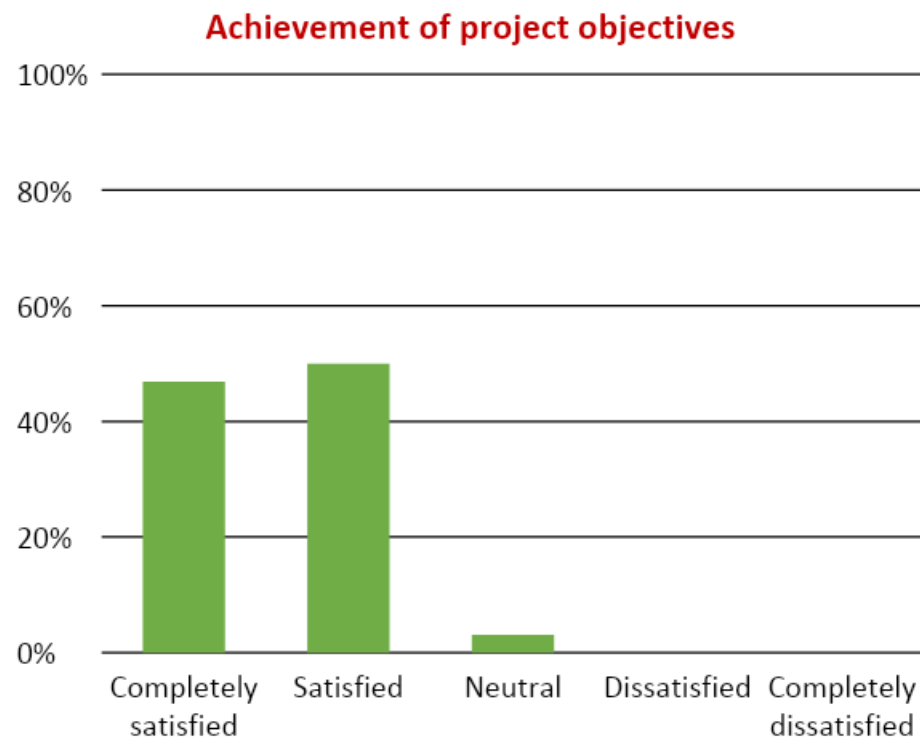
Individual components of the visit -1



Individual components of the visit -2



Achievement of objectives and overall satisfaction



Strengths

- Cooperation, open discussions, debates and opportunity to discuss and resolve issues
- Troubleshooting the project, better understanding of STEPS problems/challenges
- Visited labs and experimental farm were helpful for achieving the goals of the project (e.g. decision about equipment purchase).
- Face to face meeting of all members of the participating HEIs
- There were opportunities for debates trying to reach solutions.
- Possible risks were identified and milestones were set especially in accreditation procedures. Meeting was really helpful for all partners to be in the same page regarding project activities, results and objectives.
- The high proportion of participation. The positive attitude of most of the participants and their willingness to contribute to the solution of problems

Weaknesses

- Time schedule & agenda
 - Agenda should be more clear
- Difficulties in reaching decisions. Many colleagues do not express their thoughts; Not so active participation of all partners regarding ideas on how to proceed and decision making
- Insufficient and indistinct discussions on WP1 tasks and deadlines.
- Insufficient time and guidelines to be prepared in advance, especially with regard to decision making issues
- There should have been more emphasis on the structure of the program
- Extension of deadlines related to work activities

Ideas for improvement

- For all partners - to better study the project proposal in view to clearly understand the own tasks and responsibilities and to prepare the presentations and discussions on different responsibilities for future meetings !
- Better preparation and communication
 - Communication among partner institutions should be trustful and as transparent as possible
 - Better preparation and communication between partners - More discussions about our problems, legislations, policy decisions, experience.... and how we solve this problems
- Better preparation of the meeting, in order to be delivered supporting material (presentations etc) prior to the meeting,
 - Communicate some core questions/issues 1-2 weeks before the meeting.
- A more comprehensive and clear list of next steps and roles at the end of each meeting should be produced
 - WP leaders need to have a clear timeplan
 - More group work and actual milestones for the meetings.
 - The meeting should address deliverables for the next 3 -4 months, rather than the whole project cycle.
- More information and more detailed agenda before meeting
 - Agenda and composition of groups, to be consulted in advance.

Quality management - next steps

- Internal evaluation of STEPS deliverables based on the Reviewer's assignment file
 - D2.3 USAMVB Study visit report (ReadLab)
 - D8.1a Internal quality report (CULS)
 - D9.1a Dissemination Plan (ReadLab)
- External evaluation
 - EQT pool – needs to be finalized by all partners
 - Coordinator and QT assigns Experts based on the EQT pool
 - 3 External Evaluation Reports (M13, M25, M36)
 - Instrument to use: Expert Evaluation Form based on specific evaluation criteria
- Implement internal quality for Peja meeting
 - Questionnaire and D8.1b (ReadLab)

STEPS progress

- Upon WP1 completion
 - Organisations contacted (over 200)
 - Questionnaires delivered, acquired and processed (200)
 - Interviews of key stakeholders (over 40)
 - Visits and round tables for stakeholders (over 30)
 - A variety of diverse opinions expressed
 - Relevant MSc programmes analysed (over 100)
 - Best practices reported (25)
 - Stakeholders convinced to engage with project activities