



D1.4 REPORT ON THE MECHANISMS FOR CONTINUOUS STAKEHOLDERS' INPUT

WP1. CONNECTION OF THE MSC PROGRAMME WITH THE WORLD
OF WORK, THE SOCIAL AND ECONOMIC ENVIRONMENT



Deliverable 1.4. Development of mechanisms for continuous stakeholder' input

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Approved on behalf of STEPS

STEPS Management Team

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Executive Summary

The aim of 'Development of mechanism for continuous stakeholders' input' is to contribute to extend existing and develop new communication channels with the stakeholders of Western Balkans HEIs. This issue is considered critical in order to acquire important knowledge on their specific needs and the expectations of the educational system. In addition, Western Balkans HEIs worked to establish standard communication mechanisms with the stakeholders in order to facilitate communication and contribution from their part. This successive implementation of this task is expected to create the background of their involvement in the future activities of the project including the design, the external evaluation project and programme and support the sustainability of the project results. The quality of sources used in the research, the quality of data collected, their volume and their value with respect to the goals of the tasks as well as the level at which the deliverables of the work package contribute to the design of the STEPS programme have been monitored and evaluated.

1. Guidelines

- Identify and briefly describe the mechanism for continuous stakeholders' input.
- Identify the main channels and forms for communications between HEI's and stakeholders.
- Create the stakeholder's database, which must contain:
 - Stakeholder type (GO/NGO, int/national/regional/local, academic/political/business).
 - Name of the organization/ institution.
 - Website.
 - Address.
 - Contact person.
 - E-mail.
 - Country.
 - Sector.
 - Consent for interview.

2. Introduction

The involvement of stakeholders is considered as a crucial element in the fulfilment of the main objective of the STEPS project, to contribute to the modernisation and improvement of the quality and relevance of the education, to meet labour market's needs and society's expectations, through the development of new Master programmes in Sustainable Food Production Systems. Sustainable food production systems offer opportunities for economic benefits, creation of jobs, enhanced food safety and security. The transition towards such systems is based on interventions at all levels, from policies to implementation. Stakeholders' involvement in the design, planning of cooperation projects and internships, continuous improvement and evaluation of study programmes along with the professional development of scientific staff are needed to develop the human capital that will support this transition. The aim is to provide a paradigm shift among all involved, the higher education institutions hierarchy, the faculty staff and the students and raise the awareness of stakeholders activated in food production systems, i.e. industry, small and medium enterprises, non-governmental organisations, ministries of education, agriculture and rural development, NGO's, and decision making bodies at national/regional level.

One of the objectives of the WP1: Preparation, 'Connection of the MSc programme with the world of work, the social and the economic environment', was also to establish mechanisms in order to contact stakeholders systematically, be informed about intensions, specific priorities and plans prioritised, policies that MSc in Sustainable Food Production Systems need to be implemented, etc. This will help the STEPS programme to be strongly linked and be adapted with its external environment. During preparatory activities, Western Balkans HEIs extended existing and developed new communication channels with the stakeholders. This issue is considered critical in order to acquire important knowledge on their specific needs and the expectations of the educational system.

In addition, Western Balkans HEIs established standard communication mechanisms with the stakeholders in order to facilitate communication and contribution from their part. The implementation of this task contributed to create the background of stakeholders' involvement in the activities of the project including

the design, the external evaluation, and support the sustainability of the project results. Contact information of stakeholders are presented in detail and are used and will be used in the future, for delivering questionnaires, organising meetings, roundtables, workshops etc. and offer them the opportunity to be engaged with project activities.

3. Mechanisms for continuous stakeholders' input

Engaging actively with Stakeholders from the start of the project is essential for achieving the aims of this project. By engaging with Stakeholders more broadly, rather than just engaging with few other organizations on the same field, enables the Project Partners to consider the range of individuals, groups and organizations that might benefit from the project. In addition, there is an equally powerful argument that working with Stakeholders, particularly with those who can make decisions regarding the development of policy or the distribution of resources, can enable the Project Partners to do more relevant work that is more likely to yield beneficial impacts. The latter is because Stakeholders are more likely to feel ownership over the project if they are embedded in it and are therefore more likely to assist the Project Partners and help to implement project recommendations.

In order to guarantee a continuous stakeholders' input, some of the techniques that should be used are:

- Personal Interviews – this technique can be used when is needed to: identify issues specific to each stakeholder; provide opportunities for stakeholders to speak confidentially; and to build relationships with individual stakeholders.
- Workshops – are mostly used when is needed to: form relationships with and between high level stakeholders and experts; Involve stakeholders in thinking through issues, to develop a strategic approach or resolve an issue; Communicate aspects of stakeholder engagement process or issues management to stakeholders and employees; Analyse impacts; Prioritise / rank issues and potential solutions.
- Focus Groups / Forums – are mostly used when is needed to: Identify stakeholder views on a specific issue; Discuss the views of a common interest stakeholder group; Gather baseline data; Support, pilot, test, or gain feedback on the outputs of other methods (e.g. surveys, interviews).
- Surveys – to identify stakeholder issues and assess community needs; Obtain an objective overview of a group of stakeholders to a particular issue or potential impact; Monitor social and economic impacts and performance using repeat surveys.
- Participatory Tools – to scope and identify community needs; Involve stakeholders in the development; Mitigate community social investment strategies.

The involvement of stakeholders is focused in three main phases:

- 1.Need assessment.
- 2.Design of the curricula.
- 3.Implementation of the study programme.

Beside the first two phases which are connected to the lifetime of the STEPS project, the third phase goes beyond this period. In such circumstances, in order to guarantee the involvement of stakeholder during the implementation of the programme, is necessary to create and frequently update the mechanisms for

continuous stakeholders' input. Regarding the fulfilment of this objective, Western Balkans HEI's extended existing and developed new communication channels with the stakeholders.

The main channels and forms for communications between HEI's and stakeholders are:

- E-mail (sharing information, calls and opportunities, questionnaires, etc.).
- Workshops and meetings (review of study programme, job fairs, joint activities – use of laboratories, etc.).
- Study visits (staff and students – professional internships, applied master thesis).
- Open lecturers and guest lecturers (representatives of stakeholders).

All WB HEI's have created the stakeholder's database on national level, a database which contains:

- Stakeholder type (GO/NGO, int/national/regional/local, academic/political/business).
- Name of the organization/ institution.
- Website.
- Address.
- Contact person.
- E-mail.
- Country.
- Sector.
- Consent for interview.

Stakeholders' typology is very diverse, from Governmental Organisations (Ministries responsible for agriculture and rural development, education, and economy and trade), National Bodies (directories and institutions responsible for food safety and quality, consumer protection, rural development, technology transferring), and municipalities, to businesses in the food sector, NGO-s and academia. In the following sections, the database of stakeholders at national level will be demonstrated. This database will be subject of continuous review in order to reflect the new stakeholders.

4. Development of mechanisms for continuous stakeholders' input in Albania

4.1. Development of mechanisms for continuous stakeholders' input at Agricultural University of Tirana (AUT-P1)

The Agricultural University of Tirana, is one of the public universities in Tirana that is closely related to the stakeholders, farmers, SMEs etc, and has a lot of arrangements with them, especially for the practical part of the students. Also to create a strong and efficient study program the AUT has contact with the stakeholder and prepare a study market research to evaluate the need to open or reorganize a new study program.

The Agricultural University of Tirana offers study program that are in line with the mission of the university and provide to the students high possibility for the labour market and scientific research. This university has also collaboration with different universities all over the world and is working in offering dual diploma.

Before the beginning of the academic year, the department of each Faculty consults the curricula if there is any need for reorganization, according also to the feedback of the stakeholders or former excellent students. The department takes feedback even from the Career & Alumni office, which is directly responsible for the implementation of every function that focuses on the career development of UBT students. The main purpose of the Career & Alumni office is to inform and orient AUT students during their studies, to advance a successful career, create opportunities for the implementation of internships, various pieces of training, participation in conferences, workshops, seminars, to facilitate contact with the labour market as well as tracking their further progress. The Career Office in the AUT follows the students during their studies and after graduation. It has a database with all the students that were part of the AUT and follows them after graduation to help them to find a job regarding their study profile. (<https://ubt.edu.al/en/career-center-and-alumni/>).

To continue the collaboration and the contact with the stakeholder, the Agricultural University of Tirana, offers open lectures for the students with the stakeholders. One of them was held with the STEPS students and others students of AUT and the CEO of "CRACO" company on career counselling and familiarization with the current demands of the labour market. (https://www.instagram.com/p/CmKP_DJtpaW/)

Development of mechanisms for continuous stakeholders' input at European University of Tirana (EUT-P2)

Involvement of external stakeholders' is part of institutional strategic objectives of the European University of Tirana. EUT offers study programmes which are designed in line with EUT mission to provide students with high quality education, as well as the respective strategic objectives set out in EUT strategic plan regarding education and scientific research. Usually, the initial proposal for new or upgrade of study programmes comes from the department. The opening or reorganisation of a study programme is supported by a market research analysis, which is carried out by the department, as well as the advising with the Labour Market Board, attached to each department and during the HR Club annual meeting with HR managers of some of the biggest corporates in Albania. This is to ensure that the department's proposal has taken into consideration the external expertise in favour of the opening/reorganisation of the study programme.

Labour Market Boards are established at the Department level and consist of 5-7 members, who are managers, administrators of private enterprises or public institutions, former EUT students. Before the beginning of each academic year, the Boards consult on the study programs and teaching schedules to ensure their compliance with labour market requirements. At the end of each academic year, the Boards are committed to ensure the success of professional practices, internships and other activities related to the entrance of students in the labour market. EUT has signed several institutional agreements with representatives of the labour market, from public and private sector, as a solid mechanism for continuous stakeholders' input.

Departments works closely with the Career Advising Office and Communication and Public Relations Office. Career Advising Office conducts its activity in close collaboration with the career advisors of each faculty/department. The main services the office offers are: Assists the Faculties in organizing important activities such as EUT Open Day and Job Fairs; Mentoring and Networking (University resources and partnerships, job fairs, Alumni, Labour Market Boards, student's groups in Linked In, networks of students who have done internship and Erasmus mobility); Develops a database of employment opportunities, internships, scholarships etc., and sends the information to students who may be interested.

5. Development of mechanisms for continuous stakeholders' input in Kosovo

5.1. Development of mechanisms for continuous stakeholders' input at University Haxhi Zeka (UHZ-P3)

"Haxhi Zeka" University as an academic institution transfers knowledge in order to realize the potential of students towards the dynamic labor market, dedicated to scientific research, artistic activity and internationalization, to serve the economic development of the region of Peja and the country in generally. The Faculty of Agribusiness is an academic unit of the "Haxhi Zeka" University in Pejë. UHZ and its Faculty of Agribusiness offer study programs that are designed in accordance with the mission of the University (faculty), i.e. to offer education whose focus is the student, based on modern, internationally accepted educational standards and which will be compatible with the regional and European educational process. It is treated as a public institution of higher education, which currently organizes and develops basic university studies and claims that in the future, after the first-generation graduates, it will continue with advanced level studies, training new professional and scientific staff. Faculty of Agribusiness is to carry out the professional education of specialists in the field of Agricultural Production Technology, Agro-Environment and Agroecology and Food Technology, to promote the departments within it as well as the academic staff, in different forms that affect facing the challenges of the time such as: predicting food resources, sustainable development of agriculture, environmental protection and rational use of productive resources, ensuring ecologically clean products, food safety, etc., through the active participation of students and all academic staff in the most advanced programs of education, research and training in agribusiness.

The design of new study programs and the reorganization of existing programs are regular activities at UHZ and part of the requirements that must be met according to the Bologna Declaration, the implementation of which at UHZ began in 2012. The opening or reorganisation of a study programme is supported by a market research analysis, which is carried out by the department, as well as the advising with the Labour Market Board, attached to each department and during the HR Club annual meeting with HR managers of some of the biggest corporates, the faculty council, and finally by the senate. UHZ has signed several institutional agreements with representatives of the labour market, from public and private sector, as a solid mechanism for continuous stakeholders' input.

Departments works closely with the Career Advising Office and Communication and Public Relations Office. Career Advising Office conducts its activity in close collaboration with the career advisors of each faculty/department. Cooperation with the Center for Career Development, so that the members of the Alumni Association, through mutual cooperation, have access to information and opportunities for further training and applications in positions that respond more to their qualifications and skills. The main services the office offers are: Assists the Faculties in organizing important activities such as UHZ Open Day and Job Fairs; Students are given brochures with information about the weekly "Welcome Week" agenda. The Career Development Office of "Haxhi Zeka" University in Peja has the main objective of guiding and counselling students for the best access to the labor market. It aims to help students to successfully pass the stage of transition from the academic level to the stage of practicing the profession in practice, by providing the best consultative services in terms of labor market needs, employers' expectations, skills working, qualification trends, career development, etc. Mentoring and Networking (University resources and partnerships, job fairs, Alumni, Labour Market Boards, student's groups in Linked In, networks of students who have done internship and Erasmus mobility); Develops a database of employment opportunities, internships, scholarships etc., and sends the information to students who may be interested.

5.2. Development of mechanisms for continuous stakeholders' input at Universum College (UC-P4)

Given that many sectors strive to increase their internal capacities by introducing various business models, strategies, policies as well as training and market investigations, it is important for them to develop healthy relationships with partners that are able to support their growth. Universum College has recognized the importance of relationship with the industry, thus, has undertaken all the necessary steps to widen and strengthen the relationship with the business community. The same strategy will be used for STEPS project, where institutional resources and previous relationships will be used to continuously receive input from stakeholders, regarding not only the STEPS program content, but also internships, jobs placements and future joint projects.

It is profoundly important to emphasize that while one decade ago the development of the industry was hindered by the lack of financial capital, nowadays, the growth is stalled by the inconsistent inflow of human capital. This is why Msc. in Sustainable Food Production System is important for our stakeholders as it provides a pathway towards qualified individuals who could help local companies grow. Hence, establishing professional collaborations contributes to the industry development in one way, and HEI development in another way.

Universum College has a strategy on industry relations, which was developed in consultation with our Industry Advisory Boards. The same strategy will be employed for the continuous input regarding STEPS program, which in turn helps ensure the sustainability of the program as well. Universum College's current industry relations strategy consists of five areas of cooperation:

- Dual study
- Co-op
- Professional training (business science academy)
- Marketing research
- Digital transformation

For the purpose of clarifying the fields of cooperation, we have elaborated all five pillars of cooperation with industry. These pillars constitute the fundamentals of cooperation with industry. In order to maintain a healthy and strengthen the relationship with our alumni (once they graduate from Msc. in STEPS), UC will invite them to become part of our Industry Advisory board, as well as other decision-making bodies.

Dual Studies

The overall objective of the dual studies program is to strengthen the cooperation between Universum College and the industry, as well as to provide employment opportunities for our graduates. The benefits of this program are listed below:

Objectives from businesses perspective

- Businesses secure their future as they have access to a large pool of students (potential employees)
- Exclusive access to elite students
- They benefit from having well-qualified individuals
- Businesses have the opportunity to train individuals according to their needs
- Businesses can ensure that students as potential employees understand the company environment

Objectives from Universum perspective

- The dual program ensures that the curriculum is designed according to market needs

- Students are well-equipped with a diverse set of modern skills
- The institution ensures that it follows the governmental educational objectives
- The institution creates a long term cooperation with different industries
- The institution fosters innovation and improves the applied research perspective

Objectives from a student perspective

- Students receive dual qualifications
- The dual program covers their college fees fully or partially
- Students cooperate with future employers
- They can upgrade their skills within their chosen area

Objectives from a country (government) perspective

- It matches the educational preparation of students with market needs
- It enhances the practical aspect of education
- The initiative increases the employment among students
- It helps reduce general unemployment

CO-OP

Universum College has developed its own Co-op program, through which it enables businesses and institutions to design specific courses according to their needs and interests. These courses provide business with an important platform of teaching a specific course to a large number of potential employees, thus, undercutting the need to develop their own academy. Through this program, potential employees (students) with already developed skills are readily available, hence, saving the company time and money. Each Co-op partnership needs to be approved by the Academic Council of Universum College, in order to ensure the course (elective course) learning outcomes contribute towards the achievement of the overall learning outcome of the program. Courses can be designed and developed by professionals delegated by the company in collaboration with the Universum College academic staff who are encouraged to support business in facing their challenges that impact our community. This form of cooperation has proven to be successful because companies have been offered concrete solutions to their requirements.

Market Research

Universum College focuses in applied research, which in turns serves a reliable source of practical research for the industry. Thus, the aim is to provide academic and professional solutions to the challenges faced by businesses and institutions by contributing to strengthening the link between education and market demands. In this regard, collaboration between higher education and the business community enhances creativity and contributes to innovative solutions. This provides support and coordinates the research efforts of business and institutions in developing successful practices with concrete results. The new model of methodological cooperation, with new tools and concepts transfers the most successful knowledge, knowledge and practices for application in businesses and institutions that bring competitive advantages and contribute to development. In this way, businesses and institutions present the requirements that Universum College through academic and professional expertise addresses and offers concrete solutions.

Objectives

- Market research in order to improve best practices for businesses and institutions
- Conducting market surveys, opinions and research on issues and policies related to businesses and institutions
- Presents the findings of research conducted with the most advanced scientific-research methodology

Career and Welfare Office

The Career and Welfare Office helps students to engage in career planning and experiential education to pursue educational opportunities and achieve professional success. The purpose of this centre is to empower students in job searching and offer equal employment opportunities for all. The Career and Welfare Office is an integral part of the Universum College, originally founded in 2010 aiming to foster and increase the employment of students by equipping them with the right skill set for the national and international labour market. This office is also responsible for continuously receiving feedback from the industry, and that is done through:

- Job fairs
- Universum Talks
- Study visits
- Public meetings
- Coffee, career with Alumni!
- Public Lectures with representatives from companies, institutions and organizations

All of the mechanisms described above provide ample opportunities for the stakeholders to be involved in the STEPS program and ensure the quality of the program from a professional perspective.

6. Development of mechanisms for continuous stakeholders' input in Bosnia and Herzegovina

6.1. Development of mechanisms for continuous stakeholders' input at University of Bihać (UNBI-P5)

During the development of the MSc Sustainable Food Production Systems study program at UNBI, a very good Stakeholder analysis was conducted during the implementation of the project. The analysis conducted in Bosnia and Herzegovina by the Faculty of Biotechnical Sciences at the University of Bihać and the Faculty of Agriculture and Food Sciences at the University of Sarajevo consisted of online surveys, detailed interviews and round-tables. All parties involved - agriculture and food industry representatives, institutions that were directly or indirectly under agriculture supervision, food production and distribution, researchers and students, and other groups of interest, agreed that this kind of study would be of great value and would lead to transformation of agricultural sector and food production. Such studies would also be valuable to the University and staff/researchers, who would have to start implementing the best research and practical achievements acquired in the developed countries and societies that have already started to carry out courses that deal with the economic, social and ecological sustainability challenges. Strategic Directions for the Development of the State of Bosnia and Herzegovina, Federation, USK, and cities and municipalities of USK, were used to create the curriculum for the second cycle study programme "Sustainable Food Production Systems". Almost 80 stakeholders were consulted and participated in online surveys, interviews

and round-table discussions (https://docs.google.com/spreadsheets/d/1avvF29PtzZbG18Ti-QwDTI1lb4wRBPD-/edit?usp=share_link&oid=101420872341148780613&rtpof=true&sd=true).

It is important to understand that throughout the stakeholder analysis, many interest group representatives had no clear idea of the meaning of sustainability concept in general, thereby no idea of the meaning of sustainable food production systems.

With that in mind, staff of the Faculty of Biotechnical Sciences in Bihać and the Faculty of Agriculture and Food Sciences in Sarajevo elaborated and clarified sustainability concept during the stakeholder analysis. All parties subsequently agreed that there is a need for experts and holistic approach that deal with sustainability in agriculture and food industry, who will also plan and realise production and market verification along with the increased level of social and environmental responsibility. Reason for implementing this study programme is, therefore, the need for experts with master's degree who specialised in sustainability of complex food production systems, but also all the inputs already applied (stakeholder analysis, best practices analysis, similar study programmes analysis, additional lab equipment, establishing modern LMS platform, preparing and promoting teaching materials).

Human resources and infrastructural capacities of the Faculty of Biotechnical Sciences at the University of Bihać play major role in organisation and implementation of the second cycle study programme "Sustainable Food Production Systems" leading to the Master's degree in the fields of Agri-food Technologies, Food Industry Management and Agriculture. These concepts of sustainable food production and consumption, along with the possible issues that may arise, generate new ideas that focus on the results and elements identified after the stakeholder analysis (efficient and rational use of resources in every phase – from primary agricultural production, processing, economy, marketing, distribution, consumption, land and water management, waste management, to policies and managements in agricultural and food sector).

UNBI has signed several institutional agreements with representatives of the labour market, from public and private sector (Agricultural Institute of Una-Sana Canton, Meat Industry d.o.o. "MS Alem", Specialized agricultural cooperative AgroDar, d.o.o. EE-Commerc Bihać, Veterinary and Agricultural Service USK), as a solid mechanism for continuous stakeholders' input (Annex 3). Among other, these agreements provide opportunities for joint engagement in projects and scientific research work, as well as participation in the implementation of professional practice.

6.2. Development of mechanisms for continuous stakeholders' input University of Sarajevo (UNSA-P6)

The involvement of stakeholders is part of the institutional strategic goals of the University of Sarajevo and its organizational units, including the Faculty of Agriculture and Food Sciences as an institution that implements the STEPS project. UNSA and its Faculty of Agriculture and Food Sciences offer study programs that are designed in accordance with the mission of the University (faculty), i.e. to offer education whose focus is the student, based on modern, internationally accepted educational standards and which will be compatible with the regional and European educational process. The visibility and recognition of UNSA as an excellent and important regional institution is built through strengthening the quality of study programs, but also through an open dialogue with numerous representatives of relevant institutions, economy (agribusiness) companies, governmental and non-governmental organizations and representatives of the civil sector, through the exchange of experiences and the creation of alternatives and solutions which will be offered by leading regional experts and scientific research and educational institutions. The design of new study programs and the reorganization of existing programs are regular activities at UNSA and part of the

requirements that must be met according to the Bologna Declaration, the implementation of which at UNSA began in 2005.

The creation of new study programs or the upgrading of existing study programs in Bosnia and Herzegovina (and Sarajevo Canton) depends first of all on the labour market, but also on the policies of the economy or other institutions (organizations) that are oriented towards the market and capturing current reflections.

The relationship with stakeholders regarding the aforementioned activities on designing new or reorganizing existing study programs actually takes place at UNSA on two levels:

1) Institutionally binding - where, through regular revisions and improvements of study programs, analysis and necessary changes are made every 3-4 years. These activities at the level of organizational units are led by Quality Assurance Committees of unit (Faculty) that are in close contact with stakeholders of various profiles (employers, representatives of institutions, development agencies, non-governmental and governmental organizations), with whom they exchange knowledge and experience with the aim of improving study programs and

2) Through various events such as:

a) Annual scientific and expert conferences organized by the Faculty of Agriculture and Food Sciences (UNSA) where, as a rule, round tables with thematic sessions are organized and with the presence of various stakeholders, including most often representatives of the agribusiness companies crystallize (define) requirements according to educational profiles.

b) Days of Career - organized once a year (a 6-year tradition at the Faculty of Agriculture and Food Sciences) where former successful students give their experiences and suggestions for improving study programs.

c) Open days - an event aimed at potential students and high school administrators.

d) The Alumni Association is a permanent partner of the Faculty (UNSA) in numerous activities, including revising existing and creating new study programs. The recommendation of this association was one of the required documents when submitting a request for the establishment of the STEPS study program.

7. Conclusions and Recommendations

The involvement of stakeholders, from the preparatory phase of STEPS project to the implementation of the new master programmes in Sustainable Food Production Systems, has been considered as a crucial element. In order to guarantee a sustainable involvement of stakeholders, beyond the lifetime of the project, Western Balkans HEIs have established standard communication mechanisms with the stakeholders in order to facilitate communication and contribution from their part.

The main channels and forms for communications between HEI's and stakeholders are:

- E-mail (sharing information, calls and opportunities, questionnaires, etc.).
- Workshops and meetings (review of study programme, job fairs, joint activities – use of laboratories, etc.).
- Study visits (staff and students – professional internships, applied master thesis).
- Open lecturers and guest lecturers (representatives of stakeholders).

Stakeholders' typology is very diverse, from Governmental Organisation, National Bodies, and municipalities to businesses in the food sector, NGO-s and academia. In Albania, EUT and AUT, have involved 27 stakeholders; in Kosovo, UC & UNHZ, have involved 30 stakeholders; and in Bosnia and Herzegovina, UNSA & UNBI, have involved 20 stakeholders. This database will be subject of continuous review in order to reflect the new stakeholders.

ANNEX 1: Stakeholders database – Albania (EUT & AUT)

Erasmus+ Capacity Building Project									
MSc in Sustainable Food Production Systems									
Albania EUT & AUT									
Stakeholders Database									
No	Stakeholder type (GO/NGO, int/national/regional/local, academic/political/business)	Name of organisation/institution	Website	Address	Contact Person	Email	Country	Sector	Consent for interview
1	GO	Ministry of Agriculture and Rural Development	www.bujqesia.gov.al	Blv. "Dëshmorët e Kombit", Nr.2, kp.1001, Tiranë, Shqipëri	Grigor Gjeci	Grigor.Gjeci@bujqesia.gov.al	Albania	Public Administration	YES
2	GO	Directory of food safety	www.bujqesia.gov.al	Blv. "Dëshmorët e Kombit", Nr.2, kp.1001, Tiranë, Shqipëri	Rudina Cakraj	rudina.cakraj@bujqesia.gov.al	Albania	Public Administration	YES
3	GO	Directory of food quality	www.bujqesia.gov.al	Blv. "Dëshmorët e Kombit", Nr.2, kp.1001, Tiranë, Shqipëri	Qanie Fetahu	Qanie.fetahu@bujqesia.gov.al	Albania	Public Administration	YES
4	GO	Directory of consumer protection	www.bujqesia.gov.al	Blv. "Dëshmorët e Kombit", Nr.2, kp.1001, Tiranë, Shqipëri	Elma Vathi	Elma.vathi@bujqesia.gov.al	Albania	Public Administration	YES
5	GO	Instituti i Sigurisë së Ushqimit dhe Veterinarisë (ISUV)	www.isuv.gov.al	Rruga Aleksandër Moisiu 82, Tiranë	Nertila Dalipaj	nertila.dalipaj@isuv.gov.al	Albania	Public Administration	YES
6	GO	Autoriteti kombëtar i ushqimit	www.aku.gov.al	Rruga Muhamet Gjollësja 56, Tiranë 1023	Alma Subashi	alma.subashi@aku.gov.al	Albania	Public Administration	YES
7	NGO	GIZ	www.giz.de	Rr. Asim Zeneli Nd. 6/10, Tirana	Roland Cela	roland.cela@giz.de	Albania	Civil Society	YES
8	GO	Transferring of Technology Center	www.qttbfushekruje.gov.al	Fushe Kruje , Albania	Baki Dervishi	baki.dervishi@qttbfushekruje.gov.al	Albania	Public Administration	YES
9	LOCAL	Rural directory , Tirana Municipality	www.tirana.al	Sheshi Skënderbej 2, Tirana 1001	Besmira Haskaj	besmira.haskaj@tirana.al	Albania	Public Administration	YES
10	Academia	Agriculture University of Tirana	www.ubt.edu.al/	Rruga Pasi Vodica 1025, Tirana	Fatmir Guri	fguri@ubt.edu.al	Albania	Education	YES
11	Academia	Agriculture University of	www.ubt.edu.al/	Rruga Pasi Vodica 1025, Tirana	Etleva Dashi	edashi@ubt.edu.al	Albania	Education	YES

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		Tirana							
12	Academia	Agriculture University of Tirana	www.ubt.edu.al/	Rruga Paisi Vodica 1025, Tirana	Ledia Thoma	lthoma@ubt.edu.al	Albania	Education	YES
13	Academia	Agriculture University of Tirana	www.ubt.edu.al/	Rruga Paisi Vodica 1025, Tirana	Edvin Zhllima	ezhvllima@ubt.edu.al	Albania	Education	YES
14	Academia	Agriculture University of Tirana	www.ubt.edu.al/	Rruga Paisi Vodica 1025, Tirana	Drini Imami	dinimami@ubt.edu.al	Albania	Education	YES
15	Academia	Agriculture University of Tirana	www.ubt.edu.al/	Rruga Paisi Vodica 1025, Tirana	Engjell Shkreli	eshkreli@ubt.edu.al	Albania	Education	YES
16	Industry	Bomira	www.bomira.al	Urë Vajguore, Berat, Albania		bomiraoil@gmail.com	Albania	Food Sector	YES
17	Industry	Meat manufactory	www.hako.al	Autostrada Tiranë - Durrës, km 5 Tirana, 1051	Alma Halimi	info@hako.al	Albania	Food Sector	YES
18	Industry	Flour manufactory	www.atlasmills.com.al	Rruga Nacionale Tirane-Durres Km 6, Tirana 1000	Agron Rasa	rasa.agron@gmail.com	Albania	Food Sector	YES
19	Industry	Diary manufactory	www.erzeni.com	Strumë - Marinëz	Neta Ndreka	horeca@lufra.al	Albania	Food Sector	YES
20	Industry	Diary manufactory	www.lufra.al	Vaqarr Rr. "Tre Krojet" Nd.21, 1041	Isuf Begaj	info@erzeni.com	Albania	Food Sector	YES
21	Industry	Fruit and vegetable processing manufactory	www.amarilto.al	Pllanë, Lezhë	Arben Malshi	amarilto@hotmail.com	Albania	Food Sector	YES
22	Industry	Oil manufactory	www.facebook.com/people/Fabrika-e-vaiit-te-ullirit-Ndroq-Tre-Miqte	Ndroq	Vladimir Pasmaci	tremiqte@gmail.com	Albania	Food Sector	YES
23	Industry	Beer manufactory	www.stefani-co.al	Autostrada Tirane-Durres Km7 Kashar, Tirane.	Stefan Pinguli	info@birstastela.com	Albania	Food Sector	YES
24	Industry	Wine manufactory	www.medaur.com	Rruga Kalldrën, Koplik 4301	Ramadan Lika	info@medaur.com	Albania	Food Sector	YES
25	Industry	Wine manufactory	www.kantina-arberi.com	Rr. Rreshen-Kurbnesh km1 Rreshen, Mirdite	Fran Kacorri	info@kantina-arberi.com	Albania	Food Sector	YES
26	Industry	Wine manufactory	www.wineroad.al/?page_id=274	Rruga Gjiri i Lalzit, Durrës	Rozan Osmani	rozosmani@live.com	Albania	Food Sector	YES
27	Industry	Packaging and trad of drinking water	www.lajthiza.al	Pukë, Albania	Thanas Siveri	info@lajthiza.al	Albania	Food Sector	YES

ANNEX 2: Stakeholders database – Kosovo (UC & UNHZ)

Erasmus+ Capacity Building Project								
MSc in Sustainable Food Production Systems								
Kosovo UC & UNHZ								
Stakeholders Database								
No	Stakeholder type (GO/NGO, int/national/regional/local, academic/political/business)	Name of organisation/institut ion	Availability for Internships	Website	Address	Contact Person	Email	Country
1	Business	Birra Peja	Yes	http://www.birrapeja.com/	Rr. Nexhdet Basha Nr,160 30000 Pejë Kosovë		info@birrapeja.com	Kosove
2	Business	Drena	Yes	-	Skenderaj		-	Kosove
3	Business	Liri	Yes	http://www.liriprizren.com/	N.T.P. "LIRI" Prizren Kosovë		info@liriprizren.com	Kosove
4	Business	Suhareka Winery	Yes	http://suharekawine.com/wines/	Industrial Zone, Suhareka, Kosovo	Ilire Plana	info@suharekawine.com	Kosove
5	Business	Viva Fresh	Yes	http://www.vivafresh-rks.com/	Headquarters Lipjan, Kosovë	Liridon Berisha	info@vivafresh-rks.com	Kosove
6	Business	Stone Castle	Yes	http://www.stonecastlewine.com/	Bernjaka P.N. Rahovec, Kosovo		info@stonecastlewine.com	Kosove
7	GO	AVUK	No	http://www.auv-ks.net/	Zona Industriale, Fushe Kosovë 10000 Prishtinë, Kosovë	Valdet Gjinovci	infoauv@rks-gov.net	Kosove
8	Business	ETC	Yes	http://www.elkoscenter.com/	Zona Industriale p.n., 30 000 Pejë, Kosovë		info@elkoscenter.com	Kosove
9	Business	VIPA	Yes	http://www.pestova.org/pestova/	Fshati Pestovë Vushtrri 42000 Kosovë	Arbenita Muli	vipa@pestova.org	Kosove
10	Business	Emona	Yes	http://www.emonacenter.eu/	EC1 : Magjistralja Mitrovicë - Prishtinë KM 13, Vushtrri 40000 , Republika e Kosovës	Ylber Kuraja	info@emonacenter.eu	Kosove

Deliverable 1.4. Development of mechanism for continuous stakeholders' input

11	Business	Vita	Yes	http://www.qumeshtorjavita.com/per-ne	Rudina Nr. 91, 31000 / Istog, Kosovë		info@qumshtrojavita.org	Kosove
12	Incubator	ICK	Yes	https://ickosovo.com/	Rexhep Mala Str. 28A 10000 Prishtina Kosovo	Uranik Begu	info@ickosovo.com	Kosove
13	GO	MEST	No	https://masht.rks-gov.net/en	Agim Ramadani no.325, Prishtinë 10000	Burim Gashi	burim.gashi@rks-gov.net	Kosove
14	GO	Kosovo Accreditation Agency	Yes	http://www.akreditimi-ks.org/new/index.php/en/	Eqrem Çabej, Prishtinë	Shkelzen Gerxhaliu	shkalezen.gerxhaliu@rks-gov.net	Kosove
15	GO	Ministry of Agriculture	Yes	https://www.mbpzhr-ks.net/	Rr. Nëna Terezë, 10000 Prishtinë, Republika e Kosovës			Kosove
16	Business	Apetiti	Yes	http://apetitgroup.com/	Village Babi Most , Obiliq ,Kosovo	Remzi Ferizi	info@apetitgroup.com	Kosove
17	Business	Meridian Express	Yes	http://meridianexpress.com/	Rr. e Zagrebit 76, Lagjja Arbëria,10000 Prishtinë, KOSOVE	Yllka Vejsa	contact@meridianexpress.co	Kosove
18	Business	Fluidi	Yes	http://fluidi-ks.com/	"FLUIDI" Sh.p.k 60000 Gjilan	Premtim Gashi	info@rccola-f.com	Kosove
19	Business	Golden Eagle	Yes	https://goldeneagle-ks.com/web/	Rruga maxhistrale Suharekë Prizren 23000 Suharekë Kosovë		info@goldeneagle-ks.com	Kosove
20	Business	Amo Foods	Yes	http://www.amo-foods.com/	Industria Ushqimore "A M O" Klinë Zona industriale, 32000 Klinë	Bujar Morina	amo.industria@gmail.com	Kosove
21	Business	Missini Sweets	No	http://www.missinisweets.com/	Shemsi Ahmeti, Mitrovicë 40000	Lindrit Misini	info@missinisweets.com	Kosove
22	Business	Bylmeti	Yes	http://www.bylmeti.com/	Fshatin Miradi e Epërme komuna e Fushë Kosovës	Afrim Berisha	afrim.berisha@bylmeti.com	Kosove
23	NGO	USAID	Yes	https://www.usaid.gov/kosovo	Arberia, Ismail Qemali Street, House NO. 1 10000 Pristina Kosovo		kosovodesk@usaid.gov	Kosove
24	Institution	EU office in Kosovo	Maybe	https://eeas.europa.eu/delegations/kosovo_en	Kosova Street 1,P.O.Box 331, Pristina 10000		delegation-kosovo@eeas.europa.eu	Kosove

Deliverable 1.4. Development of mechanism for continuous stakeholders' input

25	Business	KRK	Yes	http://krk-ks.com/	Adresa e zyrës qendrore të KRK-së: Rr. Behije Dashi, Nr.4, Prishtinë.		http://krk-ks.com/	Kosove
26	Business	TEB Bank	Yes	http://www.teb-kos.com/	Preoc p.n. KM 7 Magjistralja Prishtinë-Ferizaj Graçanicë 10500, Republika e Kosovës	Donika Karaxha	info@teb-kos.com	Kosove
27	GO	Agjencia per Zhvillimin e Bujqesise	Yes	http://www.azhb-ks.net/	Rr. Migjeni 10000 Prishtinë, Kosovë			Kosove
28	Business	Trofta	Yes	http://www.trofta.eu/kontakt.html	Rruga Bajram Gashi, Istog 31000 Kosove		http://www.trofta.eu/kontakt.html	Kosove
29	Business	Green & Protein	Yes	http://greenandprotein.com/mobile/index.html	Rr. Rexhep Luci 56, Prishtine, Kosovo	Atdhe Kstrati	info@greenandproteine.com	Kosove
30	Business	Kosmonte Foods	Yes	www.kosmontefoods.com	Rr. Antenes, Prejlep, Kosove	Edona jakupi	info@kosmontefoods.com	Kosove

ANNEX 3: Stakeholders database – Bosnia and Herzegovina (UNSA & UNBI)

Erasmus+ Capacity Building Project										
MSc in Sustainable Food Production Systems										
Steps										
Stakeholders Database										
No	Stakeholder type (GO/NGO, int/national/regional/local, academic/political/business)	Name of organisation/institution	Website	Address	Contact Person	Email	Country	Sector	Consent for interview	Interview scheduled for
1	GO - Regional Political	USK Development Agency	www.rausk.ba	Miroslava Krleže 2, 77000 Bihać Bosnia and Herzegovina.	Officers of the development agency	info@rausk.ba	Bosnia and Herzegovina	Political - Government	YES	
2	GO - Regional Political	Municipality of Bihać, Department for Economic Development and Project Management	www.bihac.org	Bosanska 4, 77000 Bihać, Bosnia and Herzegovina	Selmir Ćoralić	selmir.coralic@bih.net.ba	Bosnia and Herzegovina	Public administration	YES	
3	NGO - National Business	Bihać brewery d.d.	www.preminger.ba/bihacka-pivovara	Vinička bb, 77000 Bihać, Bosnia and Herzegovina	Ibrahimpašić Edin Asima Topić	marketing@preminger.ba asima_topic@preminger.ba	Bosnia and Herzegovina	Food industry Production of beer, soft drinks and the bottling of natural water.	YES	
4	NGO - Regional Business	EE -Commerce	https://www.facebook.com/EE-Commerce-108689589518470/	Omera Mujadžića 16 77101 Bihać, Bosnia and Herzegovina	Dedic Elvis	dedicelvis9@gmail.com	Bosnia and Herzegovina	Agricultural and food company (production of meat and vegetables)	YES	
5	NGO - Regional Business	Meat Industry "MS Alem"	www.msalem.ba	Baštra bb, 77240 Bosanska Krupa, Bosnia and Herzegovina.	Manager Bećir Đerahović	ms-alem@hotmail.com	Bosnia and Herzegovina	Food industry (meat production)	YES	

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6	GO - Regional Business	Agricultural Institute of Una-Sana Canton	https://bs-ba.facebook.com/Poljoprivredni-zavod-USK-448729081959028/	Omera Novljanina br. 4, 77000 Bihać, Bosnia and Herzegovina	Harbaš Pervina Asmir Husak	p.zavodusk@hotmail.com	Bosnia and Herzegovina	Political - Government	YES	
7	NGO - Regional Business	Beekeeping Kazaz, Bihac	https://www.facebook.com/kazazpcelarstvo/	Malo Založje 10, 77 000 Bihać, Bosnia and Herzegovina.	Mirsad Kazaz	kazazm@hotmail.com	Bosnia and Herzegovina	Production of honey	YES	
8	GO - Regional political	Ministry of Agriculture USK - competence for food business entities	www.vladausk.ba	Ulica Alije Đerzeleza br. 2, 77000 Bihać, Bosnia and Herzegovina	Davor Šimić	davorsmc@gmail.com	Bosnia and Herzegovina	Political - Government	YES	
9	GO - Regional political	Ministry of Education, Science, Culture and Sports USK	www.vladausk.ba	Ulica Alije Đerzeleza br. 2, 77000 Bihać, Bosnia and Herzegovina	Adnan Kreso	adnan.kreso@vladausk.ba	Bosnia and Herzegovina	Political - Government	YES	
10	NGO - National Business	MEGGLE Milk factory d.o.o. Bihać	www.meggle.ba/tvrtka	Grabeška 34, 77 000, Bihac, Bosnia and Herzegovina	Kemal Hrnjić	info.meggle@meggle.com.ba	Bosnia and Herzegovina	Food industry (milk production)	YES	
11	GO - National - Political	Ministry of Foreign Trade and Economic Realation - Division for Agriculture and Rural Development	https://www.mvteo.gov.ba	Musala 9, 71000 Sarajevo, Bosnia and Herzegovina	Jakub Butkovic	jakub.butkovic@hops.gov.ba	Bosnia and Herzegovina	Agriculture, Rural development	YES	
12	NGO - Regional - Business	REDAH - Regional Development Agency for Herzegovina	https://www.redah.ba	Bulevar narodne revolucije 15, 88000 Mostar, Bosnia and Herzegovina	Ivica Sivrić	ivica@redah.ba	Bosnia and Herzegovina	Agricultural and rural development	YES	
13	NGO - Local - Business	PD Butmir (farm)	www.pdbutmir.com	Bojnička cesta 119, Sarajevo, Bosnia and Herzegovina	Nermina Krdžević	nermina.krdzevuc@gmail.com	Bosnia and Herzegovina	Production of milk	YES	

Deliverable 1.4. Development of mechanism for continuous stakeholders' input

14	NGO - International-Business	SANO, d.o.o.	www.sano.ba	Maglajani bb 78250 Laktaši, Bosnia and Herzegovina	Emir Mešanović	emir_mesanovic@hotmail.com	Bosnia and Herzegovina	International company for producing and trade	YES	
15	NGO - Regional Business	Bosnaplod d.o.o. Brčko	http://bosnaplod.ba	Semberska bb, 76100 Brčko district, Bosnia and Herzegovina	Amela Džafić	amela.dzafic@bosnaplod.ba	Bosnia and Herzegovina	Food industry	YES	
16	NGO - Regional Business	AS grupacija	http://www.asgroup.ba	Ekonomija bb, 74264 Jelah, Bosnia and Herzegovina	Amela Semić	amela.semic@asholding.ba	Bosnia and Herzegovina	Food industry	YES	
17	GO - Local - Political	City of Gorazde, (Administration)	http://www.gorazde.ba	Marsala Tita 2, 73000 Gorazde, Bosnia and Herzegovina	Berin Kulelija	b.kulelija@hotmail.com	Bosnia and Herzegovina	Communal Inspektion	YES	
18	NGO - Regional - Business	BMB Delta, Gradiška	http://kozarskibiser.ba/en/home-2/	Kralja Dragutina 1 78400 Gradiška, Bosnia and Herzegovina	Davorka Djukic - Ratkovic	davorkaratkovic@yahoo.com	Bosnia and Herzegovina	Food Techology	YES	
19	GO - Regional Business	Institute for Public Health of FB&H	http://www.zzjzfbih.ba	Marsala Tita 9, 71000 Sarajevo, Bosnia and Herzegovina	Amir Čaušević	a.causevic@zzjzfbih.ba	Bosnia and Herzegovina	Public Health	YES	
20	NGO - International-Business	Milkos d.d. Sarajevska mljekara	www.milkos.ba	Mostarsko raskršće bb, 71000 Sarajevo, Bosnia and Herzegovina	Adin Fakić	info@milkos.ba	Bosnia and Herzegovina	Food Industry	YES	